



EXECUTIVE COMMITTEE

Thursday, September 29, 2016

10:00 – 11:00 A.M.

3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012

DRAFT MINUTES

An Executive Standing Committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened Thursday, September 29, 2016 at the ADDPC Office, 3839 North 3rd Street, Suite 306, Phoenix, Arizona 85012. Notice having been duly given. Present and absent were the following members of the ADDPC.

Members Present

John Black, Vice- Chairperson
Andrew Robinson

Melissa Van Hook, Telephone
Monica Cooper, Telephone

Members Absent

Ray Morris, Chairperson

Staff/Guests	Guests
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Larry Clausen, ADDPC
Lani St. Cyr, ADDPC
Michael Leyva, ADDPC

Dara Johnson

A. Call to Order

Vice-Chairperson John Black welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Standing Committee meeting. The meeting was called to order at 10:00 A.M. Roll call and participant introductions were completed.

B. Approval of Meeting Minutes

The minutes from the July 1, 2016 Executive Committee meeting were reviewed.

- A motion was made by Monica Cooper to approve the July 1, 2016 Executive Committee Meeting Minutes.
- The motion was seconded by Andrew Robinson.
- The motion carried.

C. WINN Project Cost Extension - \$16,262

Larry Clausen brought forward the recommendation for a cost extension of the current contract with the Arizona Health Care Cost Containment System (AHCCCS) in the amount of \$16,262. The extension is for the Work Incentive and Information Project (WIIN) to carry it through the contract expiration date of September 30, 2016, to December 31, 2016. This extension will support the infrastructure of the project so that if the Council decides to continue financial support in early 2017 a costly rebuilding of resources won't be necessary. The Employment Standing Committee will be awaiting word from RSA and other partners during the remainder of the calendar year to determine their level of involvement in the future project.

- A motion was made by Melissa Van Hook to approve funding in the amount of \$16,262 as a contract extension through December 31, 2016 with AHCCCS.
- The motion was seconded by Monica Cooper.
- The motion carried.

D. Untapped Arizona - \$174,775

Larry brought forward the recommendation of the Employment Standing Committee for funding of Untapped Arizona. He explained that the project has made several significant changes in the last two months, including elimination of the CEO position, utilizing contractors for necessary work and more intense involvement of the Council in supporting Untapped Arizona in meeting critical outcomes in the immediate future. Many of the outcomes will focus on revising the project's strategic plan to develop a measurable work plan, a process that will be completed by the end of 2016. A project concept is being developed for Untapped Arizona to use in piloting programs with 2-3 employers in the valley. Information will be provided on an ongoing basis to the Employment Standing Committee for their reference and direction as the project moves forward. The Untapped Arizona Board of Directors met on September 28, 2016, and offered their support for continued funding of the project.

- A motion was made by Monica Cooper to approve the 2017 funding of Untapped Arizona in the amount of \$174,775.
- The motion was seconded by Andrew Robinson.
- The motion carried.

E. Call to the Public

No members of the public were present

F. Adjourn

- A motion was made by Melissa Van Hook to adjourn the meeting.
- The motion was seconded by Monica Cooper.
- The motion carried and the meeting adjourned at 11:00 A.M.

Dated this 3rd day of October, 2016
Arizona Developmental Disabilities Planning Council